

VILLAGE IV ORGANIZATION

REVISED MEMBERSHIP RULES & REGULATIONS

Dear Village IV Organization Homeowner,

Your Village IV Organization's Board of Directors approved the Revised Rules and Regulations, as proposed during the Board's regular March 20th, 2024 monthly meeting. Please take time to review the Swimming Pool Rules and Regulations with your children. The membership feels that with everyone's cooperation we can have a happy and safe pool season for many years to come. The Club Identification Card is required by all members to use the facilities and services of the Organization. **A member can not be a guest of another member** Avoid the rush of last minute summer pool applications by registering your family today.

Sincerely,

Mike Jasek
Manager

General Provisions: Membership

A member is defined as the primary Mortgage Holder, Primary Lease Holder, unmarried children, or other residents of the home who can show proof of residency by presenting a current driver's license, voter's registration card or other valid photo identification. A Primary Member is one who has signed the bank mortgage or lease agreement. A renter (signing a lease agreement) who wishes to have membership privileges must receive from the Primary Mortgage Holder (homeowner) a letter assigning membership privileges to the Lease Holder. Homeowners (primary mortgage holders) who assign their membership privileges to the Renter (primary lease holder) relinquish their membership rights and do not receive membership Identification Club Cards. Renter's "Assignment Forms" can be obtained from the Management Office located in the clubhouse.

*Adults are members and their guests who are 18 years of age or older.

Membership Club Identification Card Policy

Village IV Organization "Club Identification Cards" are issued to **ALL MEMBERS** (including minors). All members regardless of age must present their Club I.D. Card to the Attendant, Pool Guard, or Management before he or she can use any of the facilities at the clubhouse. **A member cannot be a guest of another member** Village IV Membership Club I.D. Cards are non-transferable. Any violation of this regulation automatically revokes the privileges extended to the member and his or her guests. There is a \$5 replacement fee charged to replace lost or stolen Club I.D. Cards.

Fees & Charges Policy

The clubhouse is managed on mandatory assessments paid to the Village IV Organization. Timely payments of these assessments are essential for the efficient functioning of the club's facilities and services. Additional charges (user fees) for the following services will be assessed as deemed necessary by the Village IV Board of Directors: Club sponsored projects or functions, Special Events or Parties, Member's private party room rental, and guest fees.

Governance of the Organization

The club will be administered by a nine (9) member Village IV Organization Board of Directors. The nine members of the Village IV Board of Directors are elected by the three (3) individual Homeowner Associations of Woodridge Center to serve a term of one year. Homeowners interested in the governance of the Manor Homeowners Association (MHOA), Patio Homeowners Association (PHOA), Town Homeowners Association (THOA), or Village IV Board of Directors can contact the Club Business Office for details. The Village IV Board can and has established several "advisory" subcommittees, (Long Range Planning, Architectural Control, Repairs and Maintenance, Finance, Rules, Activity, Athletic and others) who make their collective recommendations to the Board for consideration and approval. The day to day business affairs of the clubhouse is administered to by a Manager and his or her staff.

Member & Guest Liability

The Village IV Organization, its Board of Directors, employees, and volunteers **assume NO LIABILITY** for any illness, accident, or injury suffered by anyone while on or about the club premises, actively or passively involved in club programs, or for the loss or theft of any personal property.

Suspension of Membership Club Privileges

Rules and regulations set forth herein, and as may be passed and posted in amendment thereof, are to be observed by all members and their guests. Management and the Village IV Organization reserve the right to suspend any member who violates or allows his/her guest to violate these rules and regulations. The Organization's By-Laws authorize a member's suspension for a period of up to 90 days depending upon the violation. Misconduct reports will be completed and kept on file in the Management Office. Primary member will be notified of the incident with a copy of the misconduct report explaining the violation and suspension. After a report is given to one member, he or she will be suspended for a maximum of 90 days. Failure to pay monthly assessments will result in suspension of club privileges until such time as the balance is paid in full. The Manager will notify the homeowner or lease holder in writing, of any misconduct or infraction of the rules reports on the part of their children or guests.

THIS POLICY WILL BE ADHERED TO AND STRICTLY ENFORCED

Rules & Regulations Concerning Guest Privileges

Guests will be accorded the privileges of the Club **ONLY WHEN ACCOMPANIED BY A MEMBER**. Members will be held responsible for the conduct of all their guests. A member cannot be a guest of another member.

Primary adult members (homeowners and leaseholders) will be permitted two (2) guests per day when they present their Club I.D. Card.

Other adults (unmarried children, relatives, or other persons 18 years of age and older who can PROVIDE PROOF OF RESIDENCY) will be permitted one (1) guest per day when they present their Club I.D. Card.

Children of Members 13 to 17 years of age will be permitted one (1) guest per day who must also be at least 13 years of age when they present their Club I.D. Card.

Children of Members 10 to 12 years of age will be permitted to use the Club's facilities without adult supervision (except for the weight room, spa, and saunas) until 7:00 PM.

MEMBERS' CHILDREN 10 TO 12 YEARS OF AGE DO NOT HAVE GUEST PRIVILEGES.

Children of Members under the age of 10 **MUST** be accompanied by an adult member or registered baby-sitter **AT ALL TIMES**.

MEMBERS' CHILDREN UNDER THE AGE OF 10 DO NOT HAVE GUEST PRIVILEGES.

Rules & Regulations Concerning Guest Privileges

A member can not be a guest of another member. Primary adult members who on occasion have more guests than their two (2) per Club I.D. Card permits may call the Management Office in advance and arrange to secure up to four (4) additional visitor daily passes. The Management Office will maintain a maximum of 20 visitor daily passes than be distributed to Primary Adult Members on a **FIRST COME BASIS**. Should problems of overcrowding of the club's facilities be encountered, the Village IV Organization reserves the right to amend these rules to effectively alleviate the situation.

Rules & Regulations Concerning Health & Exercise Facilities

Members and their adult guests (18 years of age or older) are permitted to use the Exercise and Health Facilities if they follow the posted rules and regulations and sign any Insurance Waiver Form required by the Village IV Organization's insurance company. All such forms may be obtained from the Club's Management Office. Children 13 to 17 years of age may use the spa-whirlpool and sauna facilities **ONLY IF THEY ARE ACCOMPANIED BY AN ADULT**.

THE DUPAGE COUNTY DEPARTMENT OF HEALTH DOES NOT PERMIT THE USE OF SOAP, SHAMPOO, OR OTHER FOREIGN MATERIAL IN THE SPA-WHIRLPOOL.

Members' children 13 years of age or older can use the Exercise and Free 'Weight Equipment **ONLY IF THE PARENT OR LEGAL GUARDIAN HAS SIGNED THE APPROPRIATE INSURANCE WAIVER FORM AND ONLY IF THE CHILD IS BEING DIRECTLY SUPERVISED BY THE PARENT OR LEGAL GUARDIAN**. The locker rooms are for **DAILY USE ONLY** in conjunction with the use of the tennis courts, swimming pool, sauna, whirlpool, and exercise facilities. Locks remaining on the lockers 24 hours after the close of the clubhouse will be removed and the contents will be kept for a period of 24 hours before being discarded. For health and safety reasons, proper gym/athletic shoes and attire **MUST BE WORN** when using the exercise equipment.

Rules & Regulations Concerning the Game Tables

Pool table and table tennis play shall be limited to 45 minutes in the event others are waiting to play. Do not place drinks, food, or other non-game objects on the game tables. Do not sit or lie on any game table. **DO NOT** let others use the equipment that you have signed out. Members will be held responsible for all game equipment until it has been properly returned. Game equipment can be signed out and returned to the Club's Management Office.

Policies Concerning Clubhouse Rental Agreement

Contract Clubhouse Rental Agreements can **ONLY BE FILLED OUT AND SIGNED BY THE PRIMARY ADULT MEMBER**. Two (2) separate checks made payable to the Village IV Organization are required to accompany the signed agreement.

A Damage Security Deposit Check in the amount of \$500.⁰⁰ will be held with the signed agreement (not deposited). This check will only be deposited to pay for any damages that may occur as a result of the party or pay for any additional rental time that may be due in excess of \$500.⁰⁰ Room Rental Deposit Check.

A Rental Deposit Check in the amount of \$350.⁰⁰ is required before the contract is confirmed. This check will be deposited and the hourly rate deducted for the use of the party room. The balance if any along with the Damage Security Deposit Check will be returned by mail to the Primary Member.

Reservations will be made on a first come, first served basis. Reservations will be considered tentative until the Rental Deposit check has cleared the bank. A reservation time and date may be lost if the Rental Deposit Check has not been received and another Primary Member wants to reserve the same date. Rental Deposits accepted less than seven (7) days prior to the rental date **MUST BE PAID WITH A MONEY ORDER OR BANK GUARENTEED CHECK**. No reservation will be taken more than six (6) months prior to the party. No reservations will be taken if any monthly assessments are more than 30 days past due.

A CONTRACTED PARTY WILL BE CANCELLED IF THE MEMBER'S ASSESSMENTS ARE MORE THAN 30 DAYS PAST DUE.

The Woodridge Fire Department has ordered a **MAXIMUM OF 100 PERSONS PERMITTED TO OCCUPY THE PARTY ROOM**. If the policy is violated it will result in forfeiture of the entire Damage Security Deposit and possible suspension of club privileges. No function may last beyond 1:00 AM. Everyone must vacate the clubhouse at this time.

General party clean-up should commence no later than 12:15 AM. Any necessary additional clean-up done by the club staff will result in additional charges to the Primary Member as detailed in the agreement. The Primary Member hosting the party **MUST BE PRESENT THROUGHOUT THE PARTY**. The Primary Member is responsible for cleaning up after the party. Cleaning is to include, but is not limited to, wiping down all appliances used, wiping the kitchen counters, tables, bar, and bagging all waste.

The Primary Member **CONTINES TO ASSUME FULL RESPONSIBILTY** for any damage caused by their guests or the guests of their **LEASE HOLDING RESIDENT** (who has been assigned full membership rights to the club). The cost of such repair in excess of the \$500.⁰⁰ Damage Security Check will become the responsibility of the Primary Member (homeowner).

Swimming Pool Rules & Regulations

All members and their guests may obey the rules and regulations set forth by the State of Illinois, County of DuPage, and the Village IV Organization when using the Club's swimming facilities. The following Pool Rules & Regulations are **REQUIRED TO BE ENFORCED** by the DuPage County Health Department. The County's Rules and Regulations are enforced to protect the health and safety of all pool patrons.

1. Patrons will be refused admission to the pool if the person has any contagious diseases, infectious conditions such as colds, fever, ringworm, foot infection, skin lesions, carbuncles, boils, inflamed eyes, ear discharges, or any other condition which has the appearance of being infectious. Persons with abrasions which have not healed, corn plaster, bunions pads, adhesive tape, rubber bandages of any kind will not be permitted to enter the pool.
2. Persons under the influence of any substance, or exhibiting erratic behavior will not be permitted to enter the pool. Members and guests will be required to leave the pool area if they exhibit erratic behavior for any reason.
3. Food and drink will be allowed in the "PIT & PICNIC AREAS." drinking of non-alcoholic beverages and food will be permitted behind blue line areas on the pool deck. Members and guests are required to pick up their garbage and clean up after themselves.
4. All person's are required to take a warn shower with soap before entering the pool. Bathers who leave the pool deck are required to take a warm shower again before entering the pool.
5. Bathers with shoulder length hair are required to wear a bathing cap in the pool. Tight braids tied with rubber bands may be substituted for a bathing cap. **BATHERS ARE NOT PERMITTED TO USE BOBBY PINS OR BARRETTS TO TIE BACK SHOULDER LENGTH HAIR.**
6. Personal conduct in the pool and adjacent area must be such that the safety of oneself and others is not jeopardized. Unnecessary spitting, spouting of water, roughness, rowdism, etc. will not be permitted and will result in expulsion from the pool.
7. People in street shoes are not permitted on the pool deck.
8. For personal safety **NO RUNNING, PUSHING, SCUFFLING, DUNKING**, etc., will be permitted on the pool deck, in the pool, or on the diving board. No one is permitted on the lifeguard chair except the lifeguards. Swimmers will not be permitted to hang, sit, or stand on the safety buoy lines in the pool. Safety and lifesaving equipment will be used for emergency purposes only.
9. No one will be allowed to swim alone.
10. Cut-off shorts are not considered proper swim attire and will not be permitted on the pool deck or in the pool.

Swimming Pool Rules & Regulations (Continued)

11. **GLASS CONTAINERS OF ANY KIND ARE PROHIBITED ON THE POOL DECK, IN THE "PIT" OR IN THE PICNIC AREA. ALL COOLERS AND ICE CHESTS WILL BE INSPECTED BY THE GUARDS BEFORE BEING ALLOWED ON THE DECK.**
12. Parents with children under the age of 10, wanting their children to go to the pool can be accompanied by a babysitter provided the parent completes a Babysitter Waiver Form. Non-member babysitters must be 18 years of age or older. A photo ID will be required when entering the pool facility. Parents with children under the age of 10, wanting their children to go to the pool with older siblings may do so provided the sibling is 16 years of age or older and the Babysitter Waiver Form is completed by the Parent.

The following Rules & Regulations are REQUIRED TO BE ENFORCED BY THE VILLAGE IV BOARD OF DIRECTORS. The Board of Directors Rules & Regulations are enforced to protect the private rights of the Village IV Homeowner and their guests.

1. Member ID cards must be presented by all Members and guests when using the pool. Admission to the pool will be refused to anyone not having a Member ID card. Or being delinquent 30 days or more. A member cannot be a guest of another member.
2. Lifeguards are responsible for the pool and locker facilities under the direct supervision of the manager. The judgment of the lifeguards shall prevail as to proper dress, conduct, admission, and all other pool matters.
3. Parents and registered baby-sitters are required to directly supervise their children. Unsupervised children under the age of 10 will be sent home.
4. All persons using the pool do so at their own risk. The Village IV Organization will not assume responsibility for any illness, accident or injury suffered by anyone while in or about the pool.
5. Whenever additional safety or health rules are deemed advisable for the protection of the members and their guests, management is authorized to issue and put into effect "**TEMPORARY RULES**". Management will notify the Board of Directors and the membership by posting signs. Management is authorized to implement such temporary rules until the Village IV Board has had time to review such changes.
6. Persons wearing swim attire are required to confine themselves to the pool area, locker rooms, and picnic areas only. Swim attire will not be permitted in the upstairs lounge or in exercise rooms.
7. All Members and guests are required to remove all personal articles when they leave the area. Such personal items left behind will be stored in the "Lost & Found" for the season. Any unclaimed items left at the end of the pool season will be discarded.

Floatation Device Regulations

Floatation devices such as pool noodles, coast guard approved puddle jumpers are permitted in the Kiddie Pool and shallow end of the main pool only. Air mattresses are not permitted in the pool unless specifically designated by the pool manager or club manager.

ALL PATRONS ARE PROHIBITED FROM DIVING FROM THE BOARD WITH ANY FLOATATION DEVICE.

Special Swimming Rules for Children under the Age of 10

Member children under the age of 10 will be admitted to the pool only in the accompaniment of their parents, other adult members or with their "registered baby-sitter". The Kiddie Pool is reserved for children under the age of 5 and may be used only when the child is under the direct supervision of an adult or registered baby-sitter. Children who have not yet been toilet trained are **REQUIRED BY DUPAGE COUNTY'S DEPARTMENT OF HEALTH TO WEAR SNUG FITTING RUBBER PANTS OVER THEIR DIAPER OR APPROVED SWIM DIAPER.** Children will not be permitted to enter the Pool or Kiddie Pool unless properly dressed.

Lounge Chair Regulations

Lounge chairs are for **ADULTS ONLY ON A FIRST COME BASIS.** Other persons using the lounge chair will be **REQUIRED TO RELINQUISH THE LOUNGE CHAIR** when an adult comes to claim it.

LOUNGE CHAIRS WILL NOT BE PERMITTED TO BE MOVED INTO THE "PIT", PICNIC AREAS, OR KIDDIE POOL AREA.

Special Pool Rental Agreement Policy

The pool may be rented by Primary members during the hours of 5:00 PM to 8:00 PM Monday through Thursday.

All general Club Rental Agreement conditions must be met before the pool will be rented.

IN ADDITION:

Pool Party Rentals are limited to 50 people.

Pool Party Rentals **DO NOT PERMIT ALCOHOLIC BEVERAGES TO BE SERVED.**

Swimming Pool Hours

Lifeguards will be on duty at all times the pool is open. The pool will be open on the scheduled hours immediately after the air temperature reaches 68 degree Fahrenheit and will remain open for the remainder of the scheduled day (weather permitting).

MONDAY THROUGH FRIDAY HOURS:

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|----------|-----|---------|-------------------|
| 11:30 AM | TIL | 7:00 PM | OPEN SWIM HOURS |
| 7:00 PM | TIL | 8:30 PM | FAMILY SWIM HOURS |

SATURDAY HOURS:

| | | | |
|---------|-----|---------|-------------------|
| 10:00AM | TIL | 7:00 PM | OPEN SWIM HOURS |
| 7:00 PM | TIL | 9:00 PM | FAMILY SWIM HOURS |

SUNDAY HOURS:

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|------------|-----|---------|-----------------|
| 12:00 NOON | TIL | 8:00 PM | OPEN SWIM HOURS |
|------------|-----|---------|-----------------|

During **FAMILY SWIM HOURS** all children under the age of 18 must be accompanied by an adult member of the club.

During **OPEN SWIM HOURS** all members 10 years of age and older and guests of members 13 years of age and older may swim. All children under the age of 10 **MUST BE** accompanied by an adult member or registered baby-sitter.

Tennis, Basketball, and Pickleball Court Rules & Regulations

Court reservations will be accepted 24 hours or less before playing time. Reservations may be made up to 48 hours in advance for league matches. Names of all opponents must be listed on the reservation list.

Playing time is limited to one hour. Playing time will begin and end on the hour. Players not arriving within ten (10) minutes of their starting time may lose their reserved court time. After 5:00 PM, members and guests under the age of 18 may use the courts only if no adult member is waiting to play. Sign-up sheets for reserving court time are available in the Management Office. Members may reserve only (1) court per day. Phone reservations are accepted.

Play on the tennis, basketball, and pickleball courts shall be regulated by the management, subject to approval by the Village IV Board of Directors.

Every member and their guests are expected to be considerate of other members and their guests. No one shall exploit the system of playing more than his or her fair share at the expense of others wishing to play.

Food and beverages are prohibited on the courts at all times. Only tennis shoes and proper tennis attire are permitted on the courts. Only players are permitted on the courts. Children's baby carriages and other non-tennis or non-pickleball items must be left outside of the courts. Skateboards, roller skates, ball playing and other non-tennis or non-pickleball activity is prohibited on the tennis courts.

ALL INSTRUCTIONAL CLASSES MUST BE ORGANIZED THROUGH THE CLUBHOUSE.